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8th October 2021

Changes to contact tracing in education and childcare settings

Dear Parents, Carers,

We sent you a copy of this letter a few weeks ago. Within the local community we know that there are cases of Covid. **To help you know what to do and when we are re-sending the letter and ask you to print it off, save it to favourites or save to a desktop, so will have it at hand should you need it.**

Schools and other educational places no longer be asked to conduct routine contact tracing. As with positive cases in any other setting, NHS Test and Trace will work with either the positive case – or in the case of children – the parents, carers or guardian of the positive case to identify close contacts.

NHS Test and Trace already manages the contact tracing process for the rest of society – including children who have recorded a positive PCR test – and has expertise in supporting people to identify close contacts.

This letter sets out in more detail below how that process will work and what you need to do if your child tests positive for COVID-19.

Self-isolating and taking a test

1. If your child has any of the following symptoms,

- **a high temperature** – this means you feel hot to touch on your chest or back (you do not need to measure your temperature)
- **a new, continuous cough** – this means coughing a lot for more than an hour, or 3 or more coughing episodes in 24 hours (if you usually have a cough, it may be worse than usual)
- **a loss or change to your sense of smell or taste** – this means you've noticed you cannot smell or taste anything, or things smell or taste different to normal

they should self-isolate and you should inform us in the usual way.

You should immediately order a PCR test for them. If the PCR result is negative, they can stop self-isolating (unless instructed to self-isolate for other reasons). If the PCR result is positive, they must self-isolate until 10 days after the onset of symptoms.

Other members of the household should self-isolate where required to do so in line with published guidance <https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance/stay-at-home-guidance-for-households-with-possible-coronavirus-covid-19-infection>

2. PCR tests can be booked online through the website <https://www.nhs.uk/conditions/coronavirus-covid-19/testing/> or by calling 119.

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3. PCR test results will be recorded with NHS Test and Trace automatically, but we would ask that you also keep us informed.

Contact tracing

4. If your child gets a positive PCR test result, NHS Test and Trace will contact you, using the details you registered when ordering the PCR test. You and/or your child will be asked a series of specific questions designed to identify who your child has been in close contact with. Being in an education or childcare setting with someone who has tested positive for COVID-19 will not necessarily mean a person is identified as a close contact.

5. You will be asked to provide the contact details, if you know them, of any of the individuals – or their parents or guardians – who have been identified as close contacts. NHS Test and Trace will then get in touch with these close contacts and provide appropriate instructions or advice (see below).

Self-isolation and/or testing of close contacts

6. From 16 August, if the close contact is under 18, they will not have to self-isolate (in line with the policy for fully vaccinated adults) but will be asked to take an PCR test immediately, other than for very young children (under five years old) identified as non-household contacts,

and they will not need to self-isolate while awaiting the results of the test. If the PCR test is positive, they will be required to self-isolate for 10 days from the date of the test. NHS Test and Trace will then get in touch to identify close contacts (see points 5 and 6 above).

Further guidance on guidance for households with possible or confirmed coronavirus (COVID-19) infection is available here <https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance/stay-at-home-guidance-for-households-with-possible-coronavirus-covid-19-infection#exempt>

Further guidance for contacts of people with confirmed coronavirus (COVID-19) infection who do not live with the person is available here <https://www.gov.uk/government/publications/guidance-for-contacts-of-people-with-possible-or-confirmed-coronavirus-covid-19-infection-who-do-not-live-with-the-person/guidance-for-contacts-of-people-with-possible-or-confirmed-coronavirus-covid-19-infection-who-do-not-live-with-the-person>

We recognise how difficult the past 18 months have been and the sacrifices that all families, education and childcare settings have had to make. This has been an enormously challenging time for everyone and we would like to take the opportunity to thank you for everything you have done.

We would also thank you in advance for continuing to do the following to help reduce the risk of you and anyone you live with getting ill with COVID-19 · Follow the current guidance on how to stay safe and prevent the spread of COVID-19

- wash your hands with soap and water often – do this for at least 20 seconds
- use hand sanitiser if soap and water are not available

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- wash your hands as soon as you get home
 - cover your mouth and nose with a tissue or your sleeve (not your hands) when you cough or sneeze
 - put used tissues in the bin immediately and wash your hands afterwards

Yours sincerely,

Mrs Whyte

Interim Head