



**'Loving our neighbours as ourselves, by treating others how we'd like to be treated'**

**6th September 2019**

### **Welcome to a new school year!**

It's wonderful to see everyone again and especially exciting to be welcoming our new children and families into Reception and further up the school. We'd also like to welcome our new TA's. Mrs Glanfield is supporting in Diamond class every day and Ms Halliday is supporting in Sapphire class, three days a week.

We hope you will all be very happy here at Forncett.

### **Thank you!**

At the end of the academic year, some staff received some thoughtful gifts from children which had no label or sticker on so they are not sure who to thank. If this was your gift, they'd like to say 'thank you' for it. It was very thoughtful of you.

We'd also like to thank some members of FOFS (Friends of Forncett), for giving up their holiday time to clear the back of the school site and Mr & Mrs Burrows for giving up time to have a great clear-out and a bit of a DIY session in the holidays. We really appreciate it.

### **Staff News**

Both Ms Cartner and Mrs Jones have been unable to return to school at the start of this term. Ms Cartner is currently caring for her mother, who is unwell, and Mrs Jones is continuing to recover after her illness just before the school holidays. Both send you their best wishes and hope to be back in school in a few weeks. We wish them well and look forward to their return soon. In the meantime, Mrs Gionis will be in charge of the daily running of the school – her email address is [cgionis@forncett.norfolk.sch.uk](mailto:cgionis@forncett.norfolk.sch.uk) and either she or Mrs Burrows will be able to assist you, if necessary, with any queries or issues you may have.

### **The Carleton Rode and Forncett St. Peter CEVA Primary Federation**

Following the consultation period and all formalities last academic year, our two schools are now almost 'federated'. This mainly means we will have just one board of governors for both schools. We are just waiting for our first governor meeting on 12<sup>th</sup> September, where the new constitution and instrument of government will be confirmed and governors take up their new positions, before we celebrate!

We all feel the name of the Federation is a bit of a mouthful! Do you have any ideas for what we could call ourselves? The governors and staff have had a think, but not come up with anything yet. Can you help us please?

### **Safeguarding and Child Protection**

If you ever have any concerns about the wellbeing or safety of a child or family of children, you would usually see Mrs Jones, our Federation's dedicated safeguarding lead (DSL) professional. Mrs Creasey is our deputy DSL, so in Mrs Jones's absence, she will deal with any safeguarding or child protection issues at Forncett. Mr Wheater is the deputy DSL at Carleton Rode and will help Mrs Creasey if needed and vice-versa. The lead and deputy DSL's all receive the same training to the same level, so you can be sure there is quality, experienced coverage across the Federation. Our safeguarding governor is currently Ms Helen Carlile, and she can be reached via the school office. All staff and governors take their safeguarding and child protection duties very seriously and work hard to ensure we meet the highest standards. If you would like to view our safeguarding policy, a copy is available in school and on our website at [www.forncett.school.org](http://www.forncett.school.org)

All staff across both schools received update training on Monday this week and our volunteers will also receive refresher training too shortly. A separate safeguarding notice accompanies this newsletter for your information.

### **School Lunch Payments**

Mrs Burrows would really appreciate it if those families who pay for school lunches would pay online using a bank transfer to our school account (BACS).

Sort code 20-62-61

Account Number - 10722251

Please mark as - dinners + child's name so we can identify payments

### **New School PE clothes**

Just a reminder to clarify as we outlined in 28<sup>th</sup> June's newsletter:

- plain white T-Shirt
- black/charcoal grey or dark navy 'school uniform' style PE shorts or skorts
- change of footwear; trainers worn to school cannot also be worn for PE
- sweatshirt without hood and jogging bottoms or tracksuit (no hood) for cooler days

Many thanks for your co-operation in supplying these items.

If your child is in Reception, please do not worry if they don't have the exact PE kit as outlined above, as we made the decision about the kit after our Year R parent and carer intake meeting had taken place. The things you have already sent in will be absolutely fine.

### **Outdoor Play Equipment**

At the end of the school day, children may play on the outdoor play equipment, as long as they are closely supervised by their parents/carers. The responsibility for the safety and well-being of your child remains with the adult who has collected them from school. Staff do not supervise at this time, so the use of the equipment by your children is at your own risk.

Please keep your children within your sight at all times and remind them of the following:

The agreed areas where the children can play at this time are:

- The basketball court outside Emerald class,
- on the pirate ship,
- on the trim trail,
- area of grass inside the running track (if the grass is dry and if there is no club taking place.)

Children should not be in the outdoor stadium, on the no-mow (artificial grass by the stadium,) in the secret garden area, or using the football goals. We ask for your support with this please. We want the children to be able to enjoy these facilities but we also need to ensure that they are supervised by parents/carers and that they will only use the areas that we have agreed they can use. We will talk to the children about this in assembly too, so that everyone is really clear about it. Thank you.

### **Leave of Absence from School, Term-Time Holidays & Fixed Penalty Notices**

Mrs Jones has asked we make it clear that in line with DFE and Local Authority (LA) policy, she is not allowed to authorise any family holiday in term-time. She is, however, allowed to grant a leave of absence from school during term-time in exceptional circumstances e.g. a close family funeral, close family wedding, religious day of observance etc: at her discretion. Accompanying this newsletter is a letter explaining all about obtaining a leave of absence and what happens if families take an unauthorised holiday in school time, along with information about fixed penalty notices and how a Local Authority fine is triggered. Please

take note that if 5 days of school (10 consecutive school sessions), are taken as unauthorised holiday, an LA fine will be triggered of £60 per parent, per child. We really hope you can support us in ensuring your child/ren come to school every day they possibly can, so that they have the best possible chance of success in their formative school years.  
Thank you.

**DIARY DATES (more details will follow about these events)**

**September**

Weds 17<sup>th</sup> - Open Day for 2020 Reception intake  
23<sup>rd</sup>-27<sup>th</sup> – Book Fair  
Weds 25<sup>th</sup> – Harvest Festival 9.15am in the church  
Thurs 26<sup>th</sup> – European Day of Languages and Breakfast

**October**

Thurs 3<sup>rd</sup> – Phonics meeting for Year R parents/carers 2pm and 7pm  
Fri 4<sup>th</sup> – school photos  
Thurs 10<sup>th</sup> – Parent/carer consultations  
Tues 15<sup>th</sup> – Parent/carer consultations  
Thurs 17<sup>th</sup> – Open Day for 2020 Reception intake

Mon 21<sup>st</sup> – Fri 25<sup>th</sup> – Half-term week – school closed. School opens again on Monday 30<sup>th</sup>

**November**

Week of Nov 11<sup>th</sup> – Anti-Bullying Week  
Tuesday 19<sup>th</sup> Nov – Open Day for 2020 Reception intake

**December**

Year R & Sapphire Class Nativity Plays: Tuesday 3<sup>rd</sup> December at 2.15pm  
Wednesday 4<sup>th</sup> December at 9.30am

Years 1 and 2 & Emerald Class Nativity Plays: Tuesday 10<sup>th</sup> December at 2pm  
Wednesday 11<sup>th</sup> December at 6pm